

RAC Minutes 02/25/09:

OGRD Items:

a. Weekly OGRD Email Updates (Brenda Griffin)

- i. OGRD ask for feedback related to the weekly email updates for activity conducted the week before. Positive feedback was provided from everyone. All appreciate the weekly email. OGRD will continue to send them out on a weekly basis.

b. New meeting room (Brenda Griffin)

- i. Electrical and Mechanical Engineering Building – Room B-46 will be the meeting place until Morrow opens up more. Unfortunately, no other offices which are more centrally located were available.

c. Federal Contracts (Brenda Griffin)

- i. WSU is receiving more federal contracts than in past years. Federal contracts are much more administratively burdensome than grants.
- ii. Costs associated with federal contracts must be analyzed, justified, and certified which requires a great deal of paperwork.
- iii. In cases where WSU receives \$550,000 or more, a subcontracting plan is required. OGRD is currently updating the current templates for the subcontracting plan to include updated policies, procedures and federal acquisition regulations.
- iv. PI's and departmental administrators need to be aware of the time-consuming and burdensome nature of this process.
- v. Agencies which most often issue federal contracts for research and other sponsored activity are Department of Defense , Homeland Security, USAID, National Institutes of Health (depending on the program), and the State Department.

SPS Items coming....