

RAC Minutes 7/18/08:

OGRD Items:

a. Agency Policy on F&A (Jackie Bolden):

- i. When a RFP has no reduced F&A information, we assume they accept our negotiated rate. If the agency comes back and says no, we have to have a written policy from the agency that they use for any grantees, not just us. This letter must come from a President or CEO type position, not from the PI we are working with or some other official. This is extremely important, especially at the proposal stage.

b. NDA Processing (Jackie Bolden):

- i. We have provided a NDA template on our website and we encourage you to use it. However it **must** be routed through OGRD and signed by Dan Nordquist. Departmental signatures are not acceptable.

c. Equipment Loans/Exchange Processing (Jackie Bolden):

- i. Like the NDA template mentioned above, we have provided an equipment loan agreement template on our website and we encourage you to use it. Like the NDA's, it **must** be routed through OGRD and signed by Dan Nordquist. Departmental signatures are not acceptable.

SPS Items:

Coming....