

OGRD Items:

- a. US citizenship requirements in proposals/grant agreements (Brenda Griffin):**
 - i. OGRD has received two grant agreements that have a new citizenship trainee clause which says if we are training individuals on a grant they must be US citizens.
 - ii. If this falls outside the training aspect of the grant or the language requires employees to be US citizens or if individuals who are trainees will be paid salaries or wages on the grant, this creates a problem because this is discrimination.

- b. Informer site (Dan Nordquist):**
 - i. WSU will be reinstating the Informer Newsletter as a monthly email distribution and as a website (<http://informer.ogrd.wsu.edu/>) after getting feedback from the Office of Research and Texas A&M examples.
 - ii. The monthly email will point to the website for more information and RSS web feeds will be used to constantly update the list which will allow easier access to funding opportunities for faculty.

- c. Update on online shipping training (Dan Nordquist):**
 - i. Dan has been working with Facility Operations, Environmental Health and Safety, Attorney General's office, the Office of Research Assurances, and others to develop an online training course.
 - ii. A new SPPM will be created and the target implementation date is October 10th.
 - iv. Possible future instructor trainings in addition to the online course and trainings may be added.
 - v. The training courses will be offered through myResearch.
 - vi. Possible Renewal training every 2-3 years is being considered.

- d. Update on eREX (Dan Nordquist):**
 - i. OGRD, with the help of some campus departmental individuals, has completed the trial stages of the electronic approval process. Three proposals have been completed through the electronic approval process with success. No need for delivery of documents to OGRD!
 - ii. Currently, the most common errors are related to the use correct Adobe Version. You must have version 8.1.1 or higher to properly use and route the form.
 - iii. Licensing of the current form through Adobe is taking much longer than expected. Until the license is granted, the ability to save the form to a personal computer will not be function able. To do so currently, the full professional version of Adobe can be purchased from WSU IT for less than \$100.
 - iv. To allow ease in processing at OGRD, department/faculty should upload all the documents which should be sent to the agency to the proposal line of the REX form as one document/file.
 - v. OGRD Database images will be different from the past. The image in the TO AGCY line in the OGRD Database will not show the entire proposal as before since this image will be embedded into the eREX form. The image on TO AGCY line in the OGRD Database will now only show the notification sent or received to or from the agency.